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**FINE ARTS COMMISSION**

**AGENDA**

**18 November - 1100**

**7D32 Headquarters**

1. Call to Order by Chairman

2. Review of October Minutes

3. Committee Reports

a. Exhibits

1) OSS Exhibit

2) Animation Exhibit

4. Old Business

a. Certificate of Appreciation

b. Posters in the Cafeteria

c. Renovation of Restrooms

d. New Badge Machines

e. Naming Representatives to FAC

f. Update on Wood Doors

5. New Business

a. Proposal for Decorating Fitness Room Walls

MINUTES

OF THE 7 OCTOBER 1985

MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1110 hours in Room 7D32 Headquarters. Present were:

Members:

Others:

2. The minutes of the previous meeting held on 9 September 1985 were approved with the following correction: the third line from the end of page one should read "Exhibits scheduled for 1986."

3. [ ] read a letter from [ ] expressing appreciation to [ ] and the HIC office for the exhibits in the hall, which added to everyone's enjoyment during the Family Visitation Day.

4. Committee Reports

a. Exhibits

[ ] reported that the Hispanic exhibit was very colorful; and although the intelligence exhibit was small, it was a lovely addition to our display for the month of September.

October - Quinquupartite Exhibit

As of this date, the Quinquupartite Exhibit is not yet up. [ ] will contact [ ] to determine the reason for the delay in borrowing the exhibit from the Library of Congress.

November 4 to January 2nd - The Exhibit Hall will be closed for renovations.

January - English Photo Exhibit

[ ] is making his selections for this exhibit. We should be hearing more about this next month.

25X1 [ ] reported that the list of exhibits is the same as last month. She will contact someone in EEO to see how they are coming along with the Black History Month exhibit.

25X1 [ ] will attend our next meeting to talk about the OSS exhibit, which is a possibility for the month of June, 1986. [ ]  
 25X1 [ ] has been asked to report at our November meeting on the animation exhibit since he was unable to attend FAC's October meeting. [ ]  
 25X1 said that she contacted [ ] and declined his suggestion for an exhibit.

### 3. Old Business

#### a. Certificate of Appreciation

25X1 [ ] reported that she had written a memo requesting the appropriate office to prepare a proposed certificate. Since [ ]  
 25X1 [ ] has been working on this project, [ ] will turn the  
 25X1 memo over to him for delivery to [ ]

### 4. New Business

#### a. Posters in the Cafeteria

25X1 [ ] representing the Cafeteria Committee, was present to discuss the anticipated problem with posters in the cafeteria. The committee has come up with some ideas but would like some assistance from the Fine Arts Commission. A suggestion was made at their committee meeting that frames (open at the top) be installed on the cafeteria walls for holding posters. [ ] idea would be to use paintings in the frames so that when there were no posters in them, they would still look appealing. [ ] questioned whether or not this idea would be too limiting as to the size that could be used for posters. [ ]  
 25X1 said that the maximum size is 18 x 24, and she offered a suggestion that we might publish a notice limiting the size of posters to be displayed.  
 25X1 After a considerable amount of discussion on this issue, [ ] volunteered to contact the appropriate people and report back to the Commission with a recommendation at our next meeting. The FAC would recommend that there be no posters, with the exception of necessary ones that relate to GSI. [ ] will work together to come up with a recommendation and report back to [ ]

25X1 [ ] said the committee will be thinking about making some changes now in the cafeteria, and the FAC is invited to make any suggestions we might have for their committee from an aesthetic sense .

#### b. Progress Report on Colors

25X1 [ ] reported that the estimated cost of repainting the corridor doors and interior doors is in the range of \$100, but his opinion is that

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25X1 the estimate may be low. [ ] feels that the colors on the landings and stairways should be altered to the new color scheme; and if added, that would probably be in the range of \$150. The logical time to do the door color change would be at the same time we do the major renovation in 87 and 88, after the space allocation has been worked out.

25X1 The FAC would like to see some tighter controls placed on OD&E architects with a goal toward more consistency and compliance with a building standard in the new building. After a considerable amount of discussion concerning colors, and with specific reference to Joy Luke's report, it was decided that this issue should be put on the back burner until such time as we have more of a feeling for what we will have in the new building.

25X1 c. Renovation of Restrooms

25X1 [ ] reported that a memo was sent to [ ] The restrooms have been cleaned up; however, they still need to be upgraded and switched. [ ] will talk with [ ] and express [ ] strong feeling on upgrading.

25X1 d. Wood Doors and Vending Machines

25X1 [ ] suggested that [ ] talk with [ ] about the FAC's concern over the installation of wood doors by some of the offices.

25X1 [ ] mentioned that he had looked at the vending machines in the 2F corridor and they looked fine. There were no objections raised in response to [ ] request that everyone look at the vending machines and report back with their opinions at this meeting [ ]

25X1 e. [ ] Collection

25X1 [ ] again spoke with [ ] and he asked that we have an appraiser come in. He is prepared to be very generous to the Agency regarding the purchase of his paintings. He has offered the sculpture to the Vatican, but he would be glad to ask [ ] to do a sculpture for the lobby if we so wish. He is also thinking about leaving some of his work here on loan. He will be sending something early next month.

4. New Business

a. November meeting

It was agreed that due to the Veteran's Day holiday on November 11th our monthly meeting will be held on November 18th.

b. Suggestion to replace elevator wall maps

A discussion was held regarding a suggestion that was made for replacing the elevator wall maps. The position of the FAC is that this

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suggestion might be used for posters, exhibits, etc., but we prefer the elevator wall maps to stay as they are.

c. New Badge Machines

25X1 [redacted] reported that PAS is working on new badge machines,  
25X1 the purpose being to better identify personnel. [redacted] agreed to  
represent the FAC at a meeting on Wednesday, 10/9, with regard to this  
project.

d. Naming Representatives to FAC (Observers)

25X1 [redacted] suggested there was a time when each directorate sent a  
representative to FAC meetings. It seems that we would enhance our  
stature if we were to reinstate this policy. These folks would be  
25X1 observers rather than members. Due to lack of time, this item will be  
continued to our November meeting for discussion [redacted]

5. The next meeting of the FAC will be held on Monday, 18 November  
1985, at 1100 hours in Room 7D32.

6. The meeting was adjourned at 1230.

